

**Stephenville Independent School District
Stephenville, Texas**

**District Site-Based Decision Making Committee Meeting
Minutes for Wednesday, May 4, 2011
2:00 p.m.**

Members present:

Becky Thomas, Jody Smith, Jana Roan, Vicki Cook, Jill Heupel, Goldie Scott, Alice Dunn, Melissa Parks, Kelli McKenzie, Crystal Woerner, Cristy Campbell-Furtick, Carline McCullough, Lynn Hamilton, Sandy Hanebutt, Amy Kuhns, Suzanne Myers, Debbie Hines, Joe Altebaumer, Elisa Duran, Michelle McNutt, and Kathy Ray. Guests included Debbie Hummel and Karol Howell.

Kathy Ray opened the meeting by thanking everyone in attendance.

Objectives of the meeting:

- A. to provide an update on the “Teacher of the Year” process;
- B. to discuss 2011-2012 Professional Development activities;
- C. to provide an update on the Curriculum Council;
- D. to complete the District SBDM Bi-annual Evaluation;
- E. to provide an update on technology in the district; and
- F. to provide an opportunity for questions and answers.

Kathy Ray provided members with an update on the “Teacher of the Year” committee. She shared with the group that both the elementary and secondary recipients would be recognized at the Employee Appreciation Banquet to be held on May 26, 2011.

Michelle McNutt gave the committee an update on the 2011-2012 Professional Development process and schedule. She provided a draft copy of the schedule. Additionally, she gave an update of the progress made by the Curriculum Council this year.

Karol Howell provided the members with an overview of the district’s technology program. The discussion included information on budgets, number of computers on each campus, replacement process and the technology strategic plan.

Kathy Ray opened the floor for questions by committee members. Questions asked and discussed included printer data being collected, having a workday on Friday rather than Saturday (in May), raises for the 2011-2012 school year and pay for unused leave days. Kathy told members if they have other questions, to feel free to contact her either by phone or email.

The last agenda item was the completion of the Bi-annual District Site-based Decision Making Evaluation by each committee member. Campus SBDM committee members have completed their respective evaluations via Survey Monkey. Results are on file.

Dr. Ray thanked the members for their attendance and their input this year . She provided members with a list of persons who have completed their three-year membership on the committee. The meeting adjourned at 3:30 p.m.